



LUSAKA OPEN BUSINESS COLLEGE (LOBC) | 24 KATIMAMULILO ROAD | P.O. BOX 31454 | LUSAKA | ZAMBIA |
TEL: / 0967 683129
E-MAIL: info@lobcollege.ac.zm
WEBSITE: www.lobcollege.ac.zm

APPLICATION FOR ADMISSION

(APPLICATION FEE: K150.00 NON
REFUNDABLE)

PASSPORT
SIZE PHOTO

OFFICIAL USE ONLY

(Two (2) passport size photos should be submitted with the application)

APPLICATION / STUDENT NO: _____

RECEIPT NO: _____

APPLICATION DATE: _____

RECEIVED BY: _____

1. COURSE INFORMATION

(Please refer to page3 for courses offered and durations)

(a) COURSE: _____

(b) COURSE CATEGORY: SHORT COURSE SEMINAR/WORKSHOP CERTIFICATE DIPLOMA
(Indicate X in the appropriate box)

(c) DURATION: _____

(d) MODE OF STUDY: FULL-TIME PART-TIME/EVENING DISTANCE
(Indicate X in the appropriate box)

(e) APPLICANT CATEGORY: SCHOOL LEAVER BUSINESS PERSON
(Indicate X in the appropriate box)

PROSPECTIVE BUSINESS PERSON IN EMPLOYMENT

2. PERSONAL INFORMATION

(a) SURNAME: _____ TITLE: _____ OTHER NAMES: _____

(b) DATE OF BIRTH: _____ GENDER: FEMALE MALE
(Indicate X in the appropriate box)

(c) MARRITAL STATUS: SINGLE MARRIED

(d) (Indicate X in the appropriate box)

(e) NATIONALITY: _____ NRC/PASPORT NO: _____

(f) PHONE NOS: MOBILE: _____ WORK: _____ HOME: _____

(g) POSTAL ADDRESS: _____

(h) RESIDENTIAL ADDRESS: _____

(i) E-MAIL ADDRESS: _____

3. NAME AND ADDRESS OF SPONSOR

(a) NAME: _____ RELATIONSHIP: _____

(b) PHONE NOS: MOBILE: _____ WORK: _____ HOME: _____

(c) POSTAL ADDRESS: _____

(d) RESIDENTIAL ADDRESS: _____

(e) E-MAIL ADDRESS: _____

4. ACADEMIC BACKGROUND

(Please attach supporting documents: copies of certificates, results transcripts, etc.)

Previous educational institution From To Qualification obtained

attended			
1.			
2.			
3.			

5. OCCUPATION RECORD

(a) OCCUPATION: _____

(b) IF EMPLOYED, NAME OF EMPLOYER: _____

(c) PERIOD IN EMPLOYMENT: _____

(d) POSITION HELD: _____

(e) NATURE OF RESPONSIBILITY: _____

(f) IF IN BUSINESS, NAME OF BUSINESS: _____

(g) NATURE OF BUSINESS: _____

(h) PERIOD IN BUSINESS: _____

(i) POSITION HELD: _____

(j) NATURE OF RESPONSIBILITY: _____

(k) OTHER: *(Please specify)* _____

6. KNOWLEDGE OF THE COLLEGE

HOW DID YOU KNOW ABOUT LOBC?

(Indicate X in the appropriate box)

Television Radio Newspaper Brochure Facebook Website

Other *(Please specify)* _____

7. DECLARATION BY APPLICANT

I declare that the information given on this application form is true and that the supporting documents submitted herewith are genuine.

Signature: _____ Date: _____

MODE OF PAYMENT

- The application fee is K50.00 and it is non-refundable.
- Cash payments are not accepted.
- Fees should be deposited into the College bank account whose details are given below:

Account name: Lusaka Open Business College
Bank: Zambia National Commercial Bank (ZANACO)
Account no: 5075303500193
Branch: Northmead, Lusaka

- Bank deposit slips should be presented to the College for issuance of receipts.

LOBC: Where Even the Best Gets Even Better!